

Application for Entry to KingsView School

Checklist for completing your Application

- Section A (general and background information) complete.
- Section B completed and signed by both parents (if applicable).
- Section C (Attestation form for preferential applicants) forwarded to Church minister for completion.
- A copy of the latest school report (for pupils who have attended a previous school).
- A pre-school report for New Entrants is desirable.
- A copy of the pupil's Birth Certificate or Passport.
- Applicants born 1995 or later must provide a copy of their Immunisation Certificate signed by their GP.

If applicable

- Non-NZ citizens who are Permanent Residents of NZ must provide a copy of their Residency Visa and Residency Permit.

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Pupil Information

Surname: _____	Gender:	<input type="checkbox"/> Male
First names: _____		<input type="checkbox"/> Female
Preferred name: _____	Date of Birth: _____	

Present school: _____	Present Year level: _____
Address of current school: _____	

Proposed year of admission: _____	
Proposed level of admission: _____	Term of admission: _____

Country of birth: _____	Citizenship: _____	
Language spoken at home: _____	Ethnic group: _____	
Iwi affiliation: _____	NZ Residency (overseas students)	<input type="checkbox"/> Yes
		<input type="checkbox"/> No

Current church attending: _____

Special learning requirements or existing medical conditions: _____

Family Details

Father/Stepfather/Caregiver	Mother/Stepmother/Caregiver
First name: _____	First name: _____
Surname: _____	Surname: _____
Title: (Mr, Dr) _____	Title: (Mr, Dr) _____
Home address _____	Home address _____
Street: _____	Street: _____
Town: _____	Town: _____
Country: _____	Country: _____
Phone (Home): _____	Phone (Home): _____
Phone (Work): _____	Phone (Work): _____
Mobile: _____	Mobile: _____
Fax: _____	Fax: _____
Email: _____	Email: _____
Church attending: _____ _____	Church attending: _____ _____
Occupation: _____	Occupation: _____
Business Name: _____	Business Name: _____
Business Address: _____ _____ _____	Business Address: _____ _____ _____

Custodial Parent(s)

Pupil lives with:	<input type="checkbox"/> Both Parents	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Other
Other [specify name and relationship]: _____				
Are there legal custodial arrangements?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
If so please state: _____				
Are invoices to be sent to the home address?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
If not please state: _____				
Mailing address [if different to home address] _____ _____				
If separate addresses, do you want both caregivers to receive reports, newsletters, etc.?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

Siblings of the applicant who are current or past pupils at KingsView School.

Name: _____	Year level: _____
Name: _____	Year level: _____
Name: _____	Year level: _____
Name: _____	Year level: _____

Siblings of the applicant who are currently on the waiting list or applying for admission to KingsView School.

Name: _____	Year level: _____
Name: _____	Year level: _____
Name: _____	Year level: _____
Name: _____	Year level: _____
Current school or pre-school applicant attends: _____	

School Directory Publication

To be completed by BOTH parents, where both are supporting this application

1. As a parent of a child at KingsView School I recognise that the home and the Church are God's twin education institutes and that it is therefore vital that the Christian school and the Christian home work together in close co-operation.
2. I agree to support the school staff and the school rules of courtesy, conduct and dress.
3. I will read and seek to understand the discipline procedure of the school. In brief, it is based on providing considerate and loving authority that genuinely serves children, and administering justice learning to accept the small duties and habits necessary for living and working together which, in turn, help the child to understand the bigger commitments. In being just we have to respect the person's individuality, just as God respects us.
4. I support the school staff and board in recognising the need to discipline pupils for behaviour and actions that distract from the learning atmosphere and objectives of KingsView.
5. I realise that from time to time children take issue with actions and criticise statements which they do not agree with. This being normal for children, if this should occur, I will call the school immediately for details if I have a question concerning the incident.
6. I further realise that building strong relationships with my child's teacher to aid in the training of my child is as much my responsibility as it is the schools. Therefore, I will support the staff and programme, co-operate with them in discipline and lay a spiritual foundation through Godly example in the home. I will support the spiritual training of the school, follow through with any work assignments or slips to be signed, see that the children reach school on time and send written reasons for absence or lateness.
7. I will co-operate in training the children to respect school property and will pay for the replacement of any property that my child has abused beyond repair.
8. I agree to ensure my child is dressed in correct school uniform, as prescribed by the school, while at school functions where the school uniform is required. If for any reason my child is not in correct uniform I will notify the school and immediately take the necessary actions to complete their uniform.
9. I realise the importance of Parent Evenings for betterment of home and school. I will endeavour to attend these meetings or make an alternative arrangement.
10. I agree that the fees for the education of my child/children at KingsView will receive priority in my budgeting and will be paid by the required date. Should circumstances prevent me from paying fees in full by the due date, then I will immediately contact the school administration and discuss alternative arrangements.
11. I will endeavour to co-operate with the school in all matters, realising that when we function in the spirit of unity it is then that God will command His blessing to be on the school.
12. I agree to give the school board a full term's notice, in writing, if I decide to withdraw my child at any stage and for any reason.
13. I will assist in positively publicising the school and its programmes among friends and family.

Signed: Father/Caregiver _____ Date _____
 Mother/Caregiver _____ Date _____

Conditions of Enrolment

I/We the undersigned accept as conditions of enrolment that:

- KingsView School exists to work in partnership with parents to provide a Christ-centred education based on Biblical truth which develops each child's character, gifts and abilities to the glory of God.
(KingsView School Vision Statement)
- We will notify the School of any change in the information contained in the Application Form as soon as is reasonably possible.

Fees and Donations

Paid to NZ Christian Proprietor Trust

The fee structure for 2016 is made up of two components:

1. \$1300 Compulsory Attendance Dues
(used by the NZCPT [our Proprietor] to meet property costs as these are not funded by the Ministry of Education for integrated schools)
2. \$600 Special Character Donation
(used by the NZCPT to supply other activities not funded by the government. One third of this can be claimed back in tax)

Total amount to be paid per pupil, per year: \$1,900.00

(Net \$1,700 after tax refund)

- I/We accept responsibility for the payment of school fees as set out above.
- Where school fees remain unpaid and no arrangement has been made between us and the School as to their payment I/we agree to pay debt collection fees.
- The Board reserves the right to review any fee and it will notify us in writing of any change.
- I/We acknowledge that we will inform the school a term in advance if I/we wish to withdraw my/our child(ren). Failure to do so will require me/us to pay a term's fees for each child in lieu.

Attendance

- The School requires punctual and regular attendance from all pupils.
- The School must be contacted to explain any lateness or absence.
- Leave from school during term time must be applied for in writing beforehand and is granted at the Principal's discretion.

Standard of Conduct

- I/We will ensure that the policies and rules as laid down by the Board of Trustees and School Management are followed.

Privacy Act Permissions

- I/We acknowledge that these records will be held and used by KingsView and any other organisation or group that functions under the auspices of the School for any lawful activity that these bodies undertake.
- I/We acknowledge that the information we have provided will be used to determine whether or not the applicant is offered a place at KingsView School.
- I/We are aware of our rights to have access to the information, to request correction of it, to be informed of any action taken in response to such a request and to have attached to the information a statement that we have requested a correction. We agree to pay any reasonable charges in connection with these requests.
- I/We acknowledge that the information may be provided to education authorities if required by law.
- I/We authorise the school to obtain any information about the applicant that may be necessary to achieve the purpose of educating the school's pupils and to disclose any information obtained during the course of the applicant's education to the applicant's parents.
- I/We acknowledge that if any information required by this application form is not provided, the application may be rejected.
- I/We give permission for the school and any other organisation or group that functions under the auspices of the school, to collect, store, pass on and dispose of information for any lawful activity that these bodies undertake.

Declaration

- I/We have read the above Parents Commitment, Conditions of Enrolment and Privacy Act and agree to abide by these conditions.
- I/We hereby submit an application for a place at KingsView School.

Signed: Father/Caregiver _____ Date _____
 Mother/Caregiver _____ Date _____

Attestation Form

To be completed by a recognised leader of the church congregation at which the applicant worships.

This document must be posted directly to our school office by the person signing this document. Under no circumstances is it to be given back to the applicant requesting it because of the confidential nature of the information you provide.

KingsView School is a state-integrated school with a defined Special Character. The Special Character is decidedly Christian, broadly evangelical, and traditional in its Biblical ethics and morality. Preferential applicants are committed and practising Christians.

The Private Schools Conditional Integration Act (1975) defines preferential applicants as those who have established a particular connection with the school through a demonstrated commitment to its Special Character.

Name of applicant family _____

Name(s) of pupil(s) _____

Name of attestee _____

Name of church _____

Denomination _____

The applicant(s) attend(s) this church: *please tick appropriate box*

Husband	Wife	Child(ren)
<input type="checkbox"/> regularly	<input type="checkbox"/> regularly	<input type="checkbox"/> regularly
<input type="checkbox"/> irregularly	<input type="checkbox"/> irregularly	<input type="checkbox"/> irregularly
<input type="checkbox"/> seldom	<input type="checkbox"/> seldom	<input type="checkbox"/> seldom
Church members	<input type="checkbox"/> Yes	<input type="checkbox"/> No

How would you describe their Christian walk? _____

Positions of service _____

Comments _____

Church Leader: Name _____ Date _____

Signature _____